

UCI WORKGROUP UPDATE

Annual Meeting May 26th, 2016

Bryan Stilley, EIT
City of Newport News



Workgroup Committee Members

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- Richard West, Town of Dumfries
- Angela Rico, City of Hampton
- John Yorks, City of Hampton
- Jim Baker, City of Harrisonburg
- Tom Hartman, City of Harrisonburg
- Bryan Stilley, City of Newport News
- Jacqueline Kassel, City of Newport News
- Lamont Benjamin, City of Richmond
- David Jarman, City of Virginia Beach
- Phil Pullen, City of Virginia Beach
- Toni Alger, City of Virginia Beach
- Julie Brown, VDOT, Local Assistance

- Todd Halacy, VDOT Local Assistance
- Yolanda Newton, VDOT Local Assistance
- Lorenzo Casanova, FHWA
- Iris Rodriguez, FHWA
- Michael Fulcher, VDOT, Staunton District
- Gregory Cooley, VDOT, Culpeper District
- Steve Rowan, VDOT, Hampton Roads District
- Kelly Waldrop, VDOT Hampton Roads District
- Sonya Hallums-Ponton, VDOT Hampton RoadsDistrict
- Jorg Huckabee-Mayfield, VDOT, Richmond District

UCI Workgroup Update

Today's Agenda

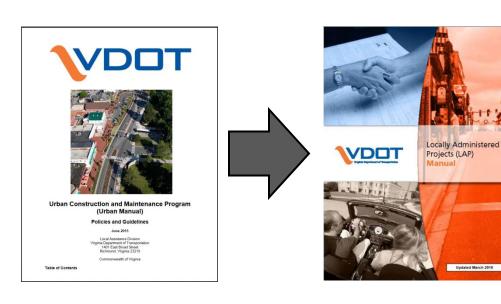
- Recent Accomplishments
- Activities Underway
- Satisfaction Survey Results

Recent Workgroup Accomplishments

- Incorporating UCI Project Development Processes into the Urban Manual
- Project Development LAP Scheduling Tool
- Streamlined Proprietary Equipment Approvals

Strategic:

- Incorporate UCI Project Development
 Process into LAP Manual
- District LocalProject Teams
- Training and Development



Programmatic:

- Completeness Review Checklist
 - Provides VDOT all needed items to authorize approvals
 - Right of Way Phase
 - Construction Phase



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	Public Hearing/Posting of Willingness Design and Public Hearing Resolution
	Design and Public Hearing Resolution
	NEPA R/W Reevaluation
	Project RW listed in STIP and estimates are current
	Right of Way Authorization
	90% Plan Submittal
	Submit Final RW Plans, Cost Estimate including breakdown of Utilities, and Title Sheet
П	Complete RW and Utilities Checklist, RW-301
	RW Acquisition completed
	Utility relocation completed
	Water quality permits/finalize coordination with environmental regulatory
	agencies
	LPA performs final QA/QC on plans prior to submittal to VDOT for
	Advertisement Authorization
	Environmental Re-evaluation at PS&E (EQ-200); Environmental Certification (EQ-103)
	Project Construction listed in STIP and estimates are current
	Final Plan, Specifications and Estimates Submitted for VDOT approval DBE Goals

		Advertisement/Construction Authorization		
		Publicly Advertise Project/Federal-aid Contracts		
		Public Opening of Bid/Bid Tabulations/Evaluation of DBE Goals (good faith efforts)		
		Concurrence to award by CTB (over \$2 Million)		
		Award Authorization		
	П	City/State Agreement or Modification of Project Agreement		
H	- ii	Include Project in Dashboard		
- ii	n	Preconstruction conference		
- i	n	Materials Certifications /Project Records		
Ö	П	DBE/OJT Documentation		
n	n	Change Orders submitted for approval		
П	П	Final Inspection Reports		
П	П	Notification of Project Completion		
П	П	Final Acceptance Inspection		
		C-5 submitted/Project Closed		
	П	Final Invoice		
T Project Coord	dinator:			
Signature		Date		
Project Manage	r			
Signature		Date		
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Required	Complete	Task Name
		Local Government Resolution (Urban Localities)
		Request to Administer Form
_		Project Administration Agreement (updated when total reimbursable costs
		change and prior to Construction)
		Project State Authorization EQ-429 / State Environmental Review Process (SERP); construction
		projects ≥ \$500,000)
	<u> </u>	Plan Submittals for VDOT maintained highways
ō		Design Exception Requests
		Value Engineering for Projects over \$5 M
		Right of Way Plan Review for sufficient R/W for VDOT maintained highways
		RW Acquisition completed
		Utility relocation completed
		Submission of Project State-aid Certification Form
		Contract Award Information submitted to VDOT for concurrence to award
		Concurrence to award by CTB or Commissioner
		Award Authorization
		City/State Agreement or Modification of Project Agreement
		Include Project in Dashboard - SYIP / SSYP Projects
		Materials Certifications /Project Records - VDOT maintained projects
		Final Inspection Reports, VDOT Maintained
		Notification of Project Completion
		Final Acceptance Inspection, VDOT Maintained
		C-5 submitted / Project Closed
		Final Invoice

VDOT Project Coordinator:					
Signature	Date				
LPA Project Manager:					
Signature	Date				

Programmatic:

- Continue Development of the UCI Certification Program
 - Certification allows for project development with minimal VDOT oversight
 - Requires Localities to commit more resources to their VDOT program
 - Constantly looking for efficiency improvements

Task	UCI	UCI Certified
Project Agreements	(Special Funds Only)	No
State Funded Projects	No	No
Phase Authorization	Yes (Certification Letters)	Yes (Locality Certifies)
NEPA/ Reevaluation	Yes	Yes (Reevaluated by Locality)
Plan Reviews (L/M/H)	Yes	No
Value Engineering	No	No
Title Sheet Signatures	No	No
PS&E	Yes	Certified by Locality
Bid Packages Certified by District	Yes	Certified by Locality
Pre-Award Audit (ECAD)/ FAR	Yes	Certified by Locality
Civil Rights	Yes	Transitioned to Locality
Construction Award	Awarded by Localities	Awarded by Localities
Reimbursement of Federal Funds	Yes	Submit 1-pg invoice to VDOT

Programmatic:

- Modified Programmatic Agreement
 - Expand the existing UCI Programmatic Agreement to cover:
 - CMAQ
 - RSTP
 - HSIP
 - Other specially funded programs
 - Reduce delay in starting projects
 - Reduce paperwork

Accomplishment Document

Time to Show Off!

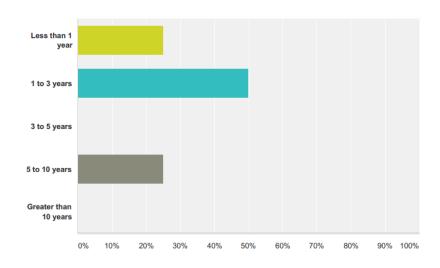
- Annual Report to Central Office
 - Introduce New Members
 - Workgroup Strategic and Programmatic Accomplishments
 - Local Successes in Project Development
 - Direct Submissions to:
 - Todd Halacy <u>todd.halacy@vdot.virginia.gov</u>
 - Yolanda Newton <u>yolanda.newton@vot.virginia.gov</u>

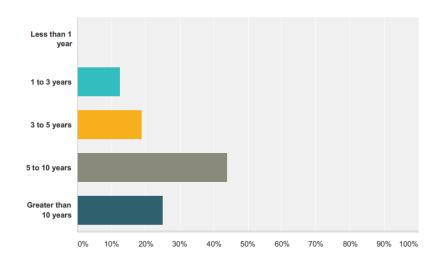
2016 Self Examination

- VDOT District Staff
 - 4 Responses
- Locality Staffs
 - 16 Responses



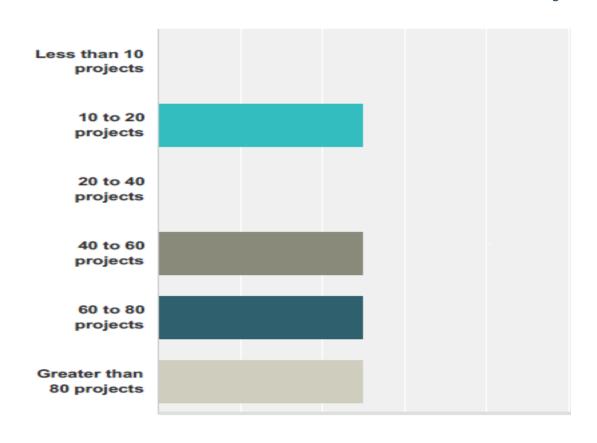
Experience



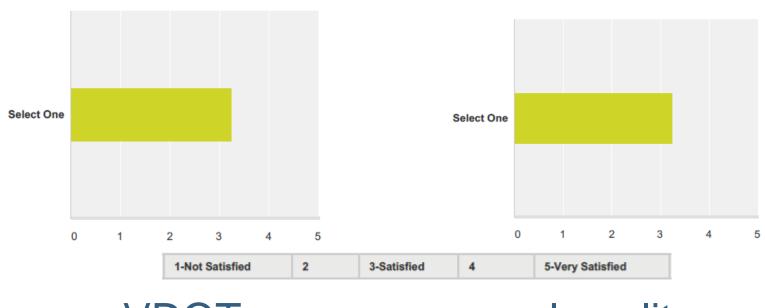


VDOT

VDOT Staff Workload – LAP Projects

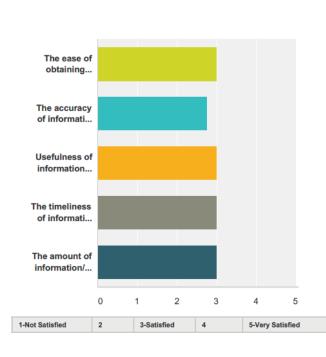


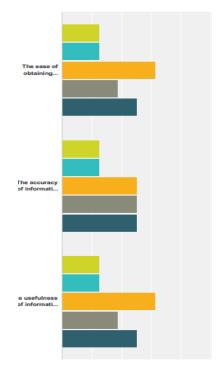
Communication Quantity

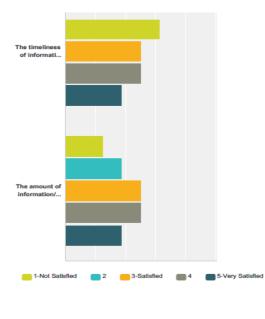


VDOT

Communication Quality

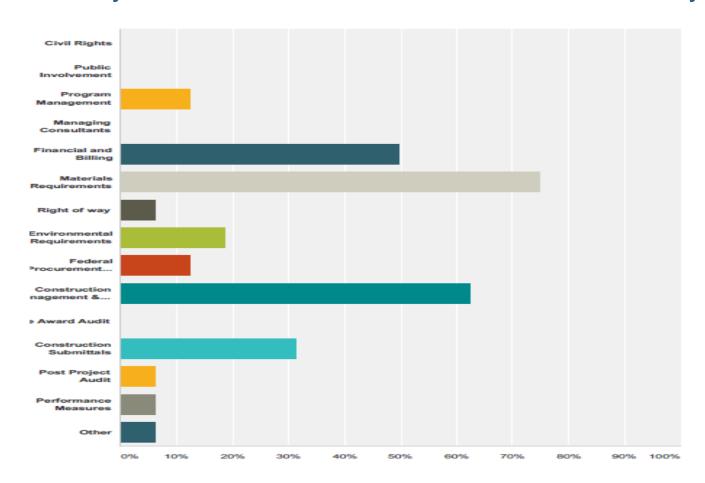




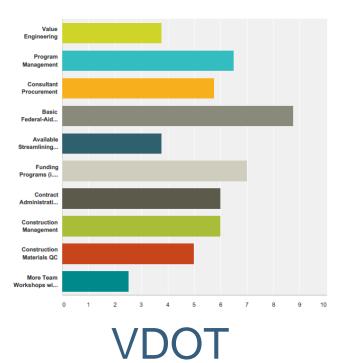


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Locality Identified Areas for Increased Autonomy



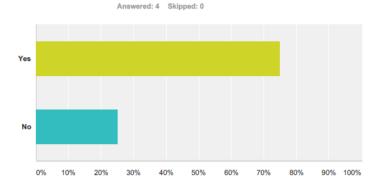
Locality Training Needs





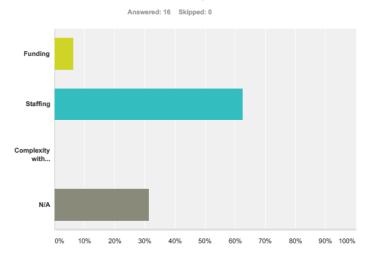
UCI Certification

Q20 Do you feel that the UCI localities that you work with would succeed in the UCI Certification Program?



VDOT

Q25 What is limiting your locality in pursuing certification under the UCI Certification Program?



Takeaways

- Both sides want more effective communication.
 - Bigger
 - Better
 - Faster
 - More
- Training Opportunities
 - Locality Days
 - LAP Workshop
 - UCI Annual Meeting

UCI WORKGROUP UPDATE

Questions?